



Job Title: After School Enrichment Specialist (Part-Time)

Position Summary: Reporting to the Programs Director, the After School Enrichment Specialist is responsible for the planning and implementation of the Oak Park Education Foundation's STEAM programs for after school/enrichment in an Oak Park School.

Job Responsibilities

- Oversee the planning and implementation of OPEF's STEAM curriculum in District 97 elementary schools as part of after-school/enrichment programming. Curriculum and training are provided. Comfort with robotics programming (Spheros, Edison) and LEGO engineering strongly preferred.
- Teach and supervise groups of 12–15 students through joy-filled, hands-on learning experiences.
- Deliver instruction using the provided curriculum and contribute supplemental resources to enhance the program.

Schedule

Classes run in 8–10 week sessions, meeting for 1 hour per week. Upcoming teaching opportunities available during:

- **December–February**
- **March–May**

Tentative class times are:

- Monday, Tuesday, Thursday, Friday: **3:15–4:15 pm**
- Wednesday: **2:45–3:45 pm**
(Instructors should plan to arrive at least 5 minutes in advance.)

Specialists may apply for one or both sessions and may teach more than one after school class per week, depending on their availability and interest.

Qualifications

- Experience teaching or working with children in grades K–5 in a school or community-based setting; classroom teaching experience preferred.
- Expertise in—or strong interest and comfort with—elementary-level technology and engineering.
- Ability to quickly and effectively troubleshoot technical issues.
- Experience collaborating with teachers and after-school staff to deliver planned curriculum.
- Ability to pass the District 97 background check.

Competencies

The ideal After-School Enrichment Specialist is:

- Creative: Brings passion, innovation, and experience to foster a vibrant learning community.
- Collaborative: Flexible, open to feedback, and communicates clearly and respectfully.
- Reflective: Holds high expectations for students and self, evaluates effectiveness, and demonstrates commitment to ongoing growth.
- Professional: Dependable, punctual, meets deadlines, communicates proactively, and upholds OPEF and District 97 school policies.

Compensation

\$35–\$55 per hour, depending on experience, for minimally 8–10 hours of work per school.

To Apply:

Please email your resume and a brief statement of interest to Elle Morton, Out of School Coordinator, at emorton@opef.org.

The Oak Park Education Foundation is a privately funded nonprofit organization that brings artists, architects, scientists, and technology experts into K-8th grade classrooms at every District 97 school. Our professional partners share their passion for learning while delivering more than 4,700 hands-on, minds-on experiences each school year. OPEF also runs BASE Camp, exceptional STEAM-focused summer enrichment delivered in a fun, collaborative environment; BASE Camp helps to fund OPEF's free in-school programming.